

**TOPSFIELD TOWN LIBRARY  
BOARD OF TRUSTEES**

March 21, 2012 Meeting Minutes

**Present**

Trustees: Jennifer Baker, Sean Cunniff, Barbara Bodengraven  
Michael Massaro, Audrey Iarocci  
Interim Library Director: Rebecca Rowlands

The meeting was called to order at 6:38 p.m.

**Approval of Meeting Minutes**

The Trustees agreed to approve the prior meeting minutes as part of the upcoming April meeting.

The Friends of the Library Report was tabled, as there was no representative in attendance.

**New Business**

Offer to Interim Director – Barbara Bodengraven and Jen Baker provided an update regarding the discussion with Ginna Wilder, the town administrator. The recommendation coming from that meeting was to offer Rebecca Rowlands Step 3 on the S-6 scale of Town of Topsfield Pay Levels worksheet.

After extensive discussion regarding the experience level and immense contribution that Rebecca Rowlands has made to the Topsfield Town Library by stepping up for the Interim Director position. A motion was made by Michael Massaro to offer Rebecca Rowlands the Step 4, S-6 on the scale of Town of Topsfield Pay Levels worksheet, Audrey Iarocci seconded the motion and it passed unanimously 5-0, Doe DeLuca was absent for the vote.

**Director's Monthly Report Items**

There was no detailed Director's Report for this meeting.

**Old Business**

DeCordova Art Discussion – The Trustees discussed the funding of the DeCordova art exhibit program and talked through options as to whether the town should have renew in the next calendar year. After clarity was provided about the timing of the renewal period, this topic was tabled until the next renewal cycle in March 2013.

Discuss Open Budget Meeting – The Trustees talked about the upcoming Open Budget Meeting and agreed on the key discussion points that are most likely to come up during the town meeting.

**Committee Reports**

There were no committee reports presented at the meeting.

**Other Business**

There were no additional business items discussed.

A motion to adjourn the meeting was made by Jen Baker and seconded by Barbara Bodengraven at 7:05pm and it was approved 5-0, Doe DeLuca was absent for the vote..

Next Board Meeting will be held on April 10, 2012 in the Library Periodical Room.

Respectfully submitted,

Michael Massaro, Secretary