

**TOPSFIELD TOWN LIBRARY  
BOARD OF TRUSTEES**

May 21, 2012 Meeting Minutes

**Present**

Board of Library Trustees: Dorothea DeLuca, Kathleen Hoffman, Audrey Iarocci, Philip Madell, Michael Massaro; Sean Cunniff joined the meeting while it was in progress.

Interim Library Director: Rebecca Rowlands

Library Representative: Wendy Thatcher

The meeting was called to order at 4:10 p.m.

**Former Business**

**Director Search Update**

The Trustees invited three candidates for in-person interviews.

The following applicants were interviewed with a set of uniform questions, and each was invited to ask questions:

Francis Dimenno

Theresa Caswell

Laura Zalewski

Afterwards, the qualifications of the several candidates were discussed in detail.

Philip Madell made a motion made to offer the position initially to Laura Zalewski to ascertain her interest and availability; Michael Massaro seconded; it was approved 6-0.

Motion to offer a salary within the posted range, contingent upon a favorable background check in accordance with town employment guidelines was made by Sean Cunniff; Kathleen Hoffman seconded; it was approved 6-0.

A motion to adjourn the meeting was made by Audrey Iarocci and seconded by Sean Cunniff at 9:09 pm and it was approved 6-0.

Next Board Meeting will be held on June 12, 2012 in the Library Periodical Room.

Respectfully submitted,

Philip Madell, Secretary