

Topsfield Town Library Board of Trustees Regular Meeting

Tuesday, 7/8/14, Minutes

Present: Trustees—Mike Massaro, Philip Madell, Sean Cunniff, Kathleen Hoffman, Abby Jackson, and Judith Lais; Library Director: Laura Zalewski

Absent: none

Guests: Barbara Booth, Richard Walsh and David Strachan (Trust Commissioners); Richard Gandt, Selectman

Vice Chair PMadell called the meeting to order at 7:36 p.m. prior to MMassaro's arrival.

Minutes from 6.10.14 reviewed; motion to approve by SCunniff and seconded by AJackson as amended (p. 2 under generator). Unanimous approval.

New Business:

- Richard Walsh for Trust Commissioners: reported on adjustments in the Trust account. See Trust Commissioners report for 7.8.14 for details.
- David Strachan spoke re: Trust Commissioners update on transfer of assets from Barthelomew to Merrill Lynch. Discussion ended 8:15 p.m.
- Open meeting and ethics acknowledgement forms—Ann Gill requested that all members of Trustees who have not yet signed these forms do so.
- End of fiscal year update from Laura: ended fiscal year with \$1100 in payroll and approximately \$100 left in "other" budget. More details next month from Pam Wood.
- August meeting date—change needed. August 19 @ 7:30 p.m.

Director's Report—Laura Zalewski.

- See her report.
- Green Communities grant for funding a new boiler has been approved by the state.

Former Business:

- Generator update—Proposed planting plan received from Grace Peabody, Eastgate Garden Design. AJackson will review the plan with Grace.

Next meeting: August 19, 2014, 7:30 p.m. Periodical Room, Topsfield Library.
Motion to adjourn at 8:39 p.m. by PMadell and seconded by AJackson; unanimous approval.

Respectfully submitted,

Judith Lais, Secretary