

TOPSFIELD TOWN LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
August 13, 2013, Meeting Minutes

Present

Board of Library Trustees: Philip Madell; Chair, Dorothea DeLuca, Kathleen Hoffman, Audrey Iarocci, Mike Massaro; (arrived at 8:00), Sean Cuniff was absent
Library Director: Laura Zalewski

Chairperson Philip Madell called the meeting to order at 7:44 P.M.

Approval of Meeting Minutes

- Audrey Iarocci made a motion to approve the minutes, as amended, of the July 9, 2013; Doe DeLuca seconded; the motion was approved 4-0.

New Business

- Laura has been in touch with RDK and they will raise the air unit stack on the roof at no charge.

Director's Monthly Report (see attached report)

- A discussion ensued regarding the summer reading program and trying to increase attendance. Philip mentioned to Laura an entrepreneurial program NOATOM out of Beverly that she may want to investigate.
- Laura is concerned our circulation numbers are down and is going to research why and strategize to increase them.
- Boxford has a new Library Director Patty Ditullio

Former Business

The Library received the check from The Collins Family (EBSCO). The monies will be used for technology

In September there will be a big public relations blitz for EBSCO and what they have done will be doing for the library

The next board meeting will be held on September 10, 2013.

Meeting adjourned at 8:13 P.M.

Respectfully submitted,

Doe DeLuca